

The Annual Quality Assurance Report (AQAR) of the IQAC

(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

Part – A

Data of the Institution

(data may be captured from IQA)

1. Name of the Institution Kulbhaskar Ashram Post Graduate College

- Name of the Head of the institution : Dr. Ashok Kumar
- Designation: Principal
- Does the institution function from own campus: Yes
- Phone no./Alternate phone no.:
- Mobile no.: 9450506132
- Registered e-mail: kapgcollegealld@gmail.com
- Alternate e-mail : ashokkumar5863@gmail.com
- Address : 2, Lowther Road
- City/Town : Prayagraj
- State/UT : Uttar Pradesh
- Pin Code : 211001

2. Institutional status:

- Affiliated / Constituent: Affiliated
- Type of Institution: Co-education/Men/Women : Co-education
- Location : Rural/Semi-urban/Urban: Urban
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing
(please specify) : Registered in 2f and 12(B) and Grants-in-aid

- Name of the Affiliating University: Prof. Rajendra Singh (Rajju Bhaiya) University, Prayagraj
- Name of the IQAC Co-ordinator : Dr. Archana Sinha
- Phone no. : 9415365830

Alternate phone no.

- Mobile: 9415365830
- IQAC e-mail address: kapgiqac@gmail.com
- Alternate Email address: ashokkumar5863@gmail.com

3. Website address:

Web-link of the AQAR: (Previous Academic Year):

kulbhaskarpgcollege.com/AQAR%2017-18.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

4. Whether Academic Calendar prepared during the year?

Yes/No....., if yes, whether it is uploaded in the Institutional website: Yes

http://kulbhaskarpgcollege.com/images/docs/photos/academic_calendar_2017_2018.pdf

Weblink: kulbhaskarpgcollege.com

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	B	2.75	2009	from: 2009 to: 2014
2 nd	A	3.07	2015	from: Nov. 2015 to: Nov. 2020
3 rd				from: to:
4 th				from: to:
5 th				from: to:

6. Date of Establishment of IQAC: DD/MM/YYYY: 22/12/2010

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
AQAR submitted to NAAC	Sept. 2018	
Feedback from students obtained & analysed	Through out the year	All Students

***Note: Some Quality Assurance initiatives of the institution are:
(Indicative list)***

- *Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements*
- *Academic Administrative Audit (AAA) conducted and its follow up action*
- *Participation in NIRF*
- *ISO Certification*
- *NBA etc.*
- *Any other Quality Audit*

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
UGC, CPE				

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes

*upload latest notification of formation of IQAC

10. No. of IQAC meetings held during the year: 01

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....

Yes/No No

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? Yes No ✓

If yes, mention the amount:

Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- * Encouraging teachers for e-lectures.
- * Library period in Time-table for all classes.
- * Formation of library committee for up gradation of library.
- * Organizing personality development programmes for students.
- * Submission of AQAR and quality maintenance in general.

- 13.** Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1) Installation of CCTV in class rooms and installation of microphone & speakers in big class rooms	Installation of CC TV completed in 4 class rooms
2) Fixing of additional water coolers for students	A water cooler with aqua guard installed at the first floor.

- 14.** Whether the AQAR was placed before statutory body? Yes /No: Yes

Name of the Statutory body: Committee of Management Date of meeting(s):

- 15.** Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes/No: ✓

Date:

- 16.** Whether institutional data submitted to AISHE: Yes/No: Yes

Year: 2018-19

Date of Submission: 14/02/2019

- 17.** Does the Institution have Management Information System?

Yes ✓ No

If yes, give a brief description and a list of modules currently operational.

(Maximum 500 words)

Recommendations made by various development committees are placed before the management for approval and implementation.

Part-B

CRITERION I – CURRICULAR ASPECTS					
1.1 Curriculum Planning and Implementation					
1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words					
Time table committee is formed in the college which prepares the time table for all the faculties. Care is taken in allotting more periods per week in those subjects where there is such a requirement on the basis of the syllabus.					
Apart from the periods for subjects, separate periods have being allotted for library so that the students can develop a habit of going to and consulting the library.					
Implementation of the time table is closely monitored by the Principal and where ever there is a need, course is covered by taking extra classes.					
1.1.2 Certificate/ Diploma Courses introduced during the Academic year					
Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development	
1.2 Academic Flexibility					
1.2.1 New programmes/courses introduced during the Academic year					
Programme with Code	Date of Introduction	Course with Code	Date of Introduction		
1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.					
Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
Already adopted (mention the year)					
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year					
	Certificate	Diploma Courses			
No of Students					
1.3 Curriculum Enrichment					
1.3.1 Value-added courses imparting transferable and life skills offered during the year					
Value added courses	Date of introduction	Number of students enrolled			
1.3.2 Field Projects / Internships under taken during the year					
Project/Programme Title			No. of students enrolled for Field Projects / Internships		
RAWE			75		
1.4 Feedback System					
1.4.1 Whether structured feedback received from all the stakeholders.					
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents	
Yes	No	No	No	No	

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedbacks obtained from different sources are analyzed manually by the subcommittees themselves. The conclusions drawn by them are submitted in the form of report. These reports are discussed in the successive meetings of IQAC. The recommendations made by IQAC are considered and implemented whenever possible.

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1.1 Demand Ratio during the year

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
B.Sc.	320		320
B.Sc. (Ag.)	80		79
B.Sc. (Biotech)	60		10
B.Com.	120		119
B.B.A.	60		16
B.C.A.	50		53
M.Sc. (Ag.)	50		50

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018-19	1150	82	34	-	14

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
43	40		12	02	

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

Counselling of students by teachers as per need.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
56	43	13	02	38

2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

<i>Year of award</i>	<i>Name of full time teachers receiving awards from state level, national level, international level</i>	<i>Designation</i>	<i>Name of the award, fellowship, received from Government or recognized bodies</i>
2018-19	Dr. Ashok Kumar	Principal	Academic excellence Award
2018-19	Dr. S.P. Verma	Asso. Prof.	S. Radha Krishnan Educationist (Global Green)
2018-19	Dr. Dhyanesh Shukla	Asstt. Prof.	Excellence in Research Scientist
2018-19	Dr. Puneet Agarwal	Asstt. Prof.	Young faculty brilliance award.
2018-19	Dr. S.P. Yadav	Asso. Prof.	Excellence in Research Scientist
2018-19	Dr. J.S. Bhadauriya	Asso. Prof.	Fellow Award by ATDS, Gaziabad
2018-19	Dr. S.P. Vishwkarma	Asso. Prof.	1-Best teaching award by Prakash Kiran Education institution. 2- Fellow award by ATDS, Gazibad
2018-19	Dr. Manoj Kumar Singh	Asstt. Prof.	Best Teacher award by SOC of Biological Science & rural Development.
2018-19	Dr. Maneesh Srivastava	Asstt. Prof.	Best Teacher award by SOC of Biological Science & rural Development.
2018-19	Dr. Abha Tripathi	Asstt. Prof.	Best Teacher award by SOC of Biological Science & rural Development.
2018-19	Dr. Archana Sinha	Asso.Prof.	Academic Excellence Award by Innerwheel International

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Program me Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
B.Sc. I		Yearly	May 19	June 19
B.Sc. II		Yearly	May 19	June 19
B.Sc. III		Yearly	May 19	June 19
B.Com. I		Yearly	May 19	June 19
B.Com. II		Yearly	May 19	June 19
B.Sc. (Ag.) II Sem		Semester	June 19	Aug 19
B.Sc. (Ag.) IV Sem		Semester	June 19	Aug 19
B.Sc. (Ag.) VI Sem		Semester	June 19	Aug 19
B.Sc. (Ag.) VIII Sem		Semester	June 19	Aug 19
M.Sc. (Ag.) II yr		Yearly	May 19	June 19
M.Sc. (Ag.) II Sem		Semester	June 19	Aug 19
B.Sc. (Biotech) I		Semester	June 19	Aug 19
B.Sc. (Biotech) II		Semester	June 19	Aug 19
B.Sc. (Biotech) III		Semester	June 19	Aug 19
B.B.A. II Sem		Semester	June 19	Aug 19
BCA II Sem		Semester	June 19	Aug 19
BCA IV Sem		Semester	June 19	Aug 19

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

During the classes surprise tests quizzes are taken by the teachers to judge the understanding of students. Half yearly examinations are also being conducted regularly for all annual courses, although they are not prescribed by the University

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared in the beginning of every academic session. The dates of annual, semester and mid semester exams and most of the holidays are being decided by the University itself. We, as a college have lesser to decide on our own. We fix the date of half yearly exams, quiz, debates, sports, annual function, talent hunt programme rallies etc..

2.6 Student Performance and Learning Outcomes

Many personality development programs are being organized in the college which groom the students to present themselves in a more confident manner. Students perform nicely in the interviews they face. So our students are placed well in the job interviews. Students passing out the under graduate classes mostly proceed for higher studies.

2.6.1 Program outcomes, program specific outcomes and course outcomes

for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

2.6.2 Pass percentage of students				
Programme Code	Program me name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
	B.Sc.	105	98	93.33
	B.Sc (Ag.)	61	61	100%
	M.Sc. (Ag.)	33	30	90.90
	BBA	07	07	69.12
	B.Sc. Biotech	15	14	93.33
	B.Com.	106	106	100
	BCA	10	09	90
2.7 Student Satisfaction Survey				
2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)				
Students feedback cell prepares questionnaire on overall institutional performance. The survey is conducted for final year students the result are analysed and report is submitted thereafter.				
CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION				
3.1 Resource Mobilization for Research				
3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations				
Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored Projects				
Projects sponsored by the University/ College				
Students Research Projects (other than compulsory by the College)				
International Projects				
Any other(Specify)				
Total	Nil	Nil	Nil	Nil
3.2 Innovation Ecosystem				
3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year				
Title of Workshop/Seminar	Name of the Dept.		Date(s)	
Nil	Nil		Nil	

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year				
Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
Agriculture Innovation	Dr. S.P. Verma	Global Environment & social association, New Delhi	2019	-
3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year				
Incubation Centre	Name		Sponsored by	
Nil	Nil		Nil	
Name of the Start-up	Nature of Start-up		Date of commencement	
Nil	Nil		Nil	
3.3 Research Publications and Awards				
3.3.1 Incentive to the teachers who receive recognition/awards				
State		National	International	
Nil		Nil	Nil	
3.3.2 Ph. Ds awarded during the year (applicable for PG College, Research Center)				
Name of the Department		No. of Ph. Ds Awarded		
Nil		Nil		
3.3.3 Research Publications in the Journals notified on UGC website during the year				
	Department	No. of Publication	Average Impact Factor, if any	
National	Agronomy	07		
	Agri. Economics	03		
	Entomology	01		
	Horticulture	02		
	Agril. Chemistry	03		
	A.H. & Dairy Science	06		
International	Maths	01		
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year				
Department		No. of publication		
Agronomy		04		
Agril. Economics		03		
Horticulture		02		
Physics		04		
A.H. & Dairy Science		04		
Maths		02		

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
Data Not Available						
3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)						
Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
Data Not Available						
3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :						
No. of Faculty		International level		National level	State level	Local level
Attended Seminars/ Workshops		09		20	-	-
Presented papers		-		07	02	02
Resource Persons		-		03	-	-
3.4 Extension Activities						
3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year						
Title of the Activities	Organising unit/ agency/ collaborating agency			Number of teachers co-ordinated such activities		Number of students participated in such activities
Election awareness rally	NSS 16/03/2019			03		275
Health and hygiene rally	NSS 08/01/2019 & 11/01/2019			05		250
राष्ट्रीय नदी कान्फ्रेन्स	NSS & Global Greens 13/01/2019			05		230
यूनिटी डे पर संगोष्ठी	NSS 31/10/2018			03		245

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year				
Name of the Activity		Award/recognition	Awarding bodies	No. of Students benefited
Nil		Nil	Nil	Nil
3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year				
Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
Swachh Bharat	NSS	Cleanliness Drive 13/08/2018	03	300 students + staff
	NSS	Hygiene awareness in adopted area 08/01/2019	06	300 students
	NSS	Massive cleanliness drive 07/02/2019	03	300 students + staff
3.5 Collaborations				
3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year				
Nature of Activity		Participant	Source of financial support	Duration
Conference on National River		230	-	13/01/2019
3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year				
Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant
Nil	Nil	Nil	Nil	Nil
3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year				
Organisation		Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
Nil		Nil	Nil	Nil
CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES				
4.1 Physical Facilities				
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year				
Budget allocated for infrastructure augmentation		Budget utilized for infrastructure development		
30,00,000-00		26,52,815-00		

4.1.2 Details of augmentation in infrastructure facilities during the year		
Facilities	Existing	Newly added
Campus area	28333.Sq.m	Nil
Class rooms		+1
Laboratories	21	
Seminar Halls	02	
Classrooms with LCD facilities	12	
Classrooms with Wi-Fi/ LAN	-	
Seminar halls with ICT facilities	02	
Video Centre	-	
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	
Value of the equipment purchased during the year (Rs. in Lakhs)	-	
Others	-	

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System -ILMS }

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBEZEE	Fully	4.0	2015

4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	33861	-	912	413962	34773	-
Reference Books		-	-	-	-	-
e-Books	-	-	-	-	-	-
Journals	04	-	03	750	04	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Library automation	LIBEZEE SOFTWARE					164800.00
Weeding (Hard & Soft)	-	-	-	-	-	-
Others (specify) Magazine & Newspaper	N/A	-	15006	9092	-	-

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	89	14	01	02	01	01	18	05	-
Added	25	-	-	-	-	-	-	-	-
Total	114	14	01	02	01	01	18	05	-

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)			
20 MBPS /GBPS			
4.3.3 Facility for e-content			
Name of the e-content development facility		Provide the link of the videos and media centre and recording facility	
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc			
Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content
Data Not available			
4.4 Maintenance of Campus Infrastructure			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
30,00,000	29,97,092	30,00,000	29,97,092
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (<i>maximum 500 words</i>) (information to be available in institutional Website, provide link)			
CRITERION V - STUDENT SUPPORT AND PROGRESSION			
5.1 Student Support			
5.1.1 Scholarships and Financial Support			
	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution			
Financial support from other sources			
a) National	Mandi Parishd Samaj Kalyan MHRD	36 975 students applied Forms are forwarded	36000-00 per student Data Not available Data not available
b) International			
5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,			
Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga & Meditation	21 June 2019	465	-
Yoga & Discipline	19 Jan 2019	235	NSS

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year					
Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
Data Not Available					
5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year					
Total grievances received		No. of grievances redressed		Average number of days for grievance redressal	
No Major grievance		All		01	
5.2 Student Progression					
5.2.1 Details of campus placement during the year					
On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
Data Not Available					
5.2.2 Student progression to higher education in percentage during the year					
Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
Data Not Available					
5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)					
Items		No. of Students selected/ qualifying		Registration number/roll number for the exam	
NET		Data Not Available			
SET					
SLET					
GATE					
GMAT					
CAT					
GRE					
TOFEL					
Civil Services					
State Government Services					
Any Other					

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year						
Activity	Level			Participants		
Annual Sports	College Level			250 Participates		
5.3 Student Participation and Activities						
5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)						
Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2018	Essay writing Mr. Ram Chandra Mishra	National		✓		
5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)						
Students union doesn't exist in the college for past several years, but the student representatives are included in committees like Parent Teachers association cultural committee, sports committee etc. They are being encouraged to organize the events with proper guidance of the teachers. This year intercollegiate science quiz was very nicely organized by our students.						
5.3 Alumni Engagement						
5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):						
Alumni Association exists in the college, but it is not registered.						
5.3.2 No. of registered enrolled Alumni:						
Nearly 550						
5.3.3 Alumni contribution during the year (in Rupees) :						
Nil						
5.3.4 Meetings/activities organized by Alumni Association :						
Old students visit the campus and interact with the staff and students. This year three such meetings were held.						
CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT						
6.1 Institutional Vision and Leadership						
6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)						
<u>Administrative & partial financial autonomy of the departments.</u> For departmental requirements Heads of the department call quotations, after that they take sanction from the Committee of Management, and after that the purchases are done.						
<u>Involvement of staff in various development committees.</u> Each and every teaching staff member is involved in some or the other various development committees of the college.						
6.1.2 Does the institution have a Management Information System (MIS)? Yes/No/Partial:						
Partial						

6.2 Strategy Development and Deployment	
6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):	
❖	Curriculum Development University convenes Board of Studies for up-gradation of syllabus. In which some of the senior teachers of the college are either convenors or members.
❖	Teaching and Learning Interactive teaching is being done in all departments. Surprise tests are conducted and assignments are given to keep the students updated. E-lectures are taken to explain the concepts wherever it is required.
❖	Examination and Evaluation Very fair examinations are conducted every year. Evaluation for annual system courses are being done by the University. Evaluation for semester system courses & Practical examination are being done within the college. The process is very much unbiased & transparent. Apart from the university exams, we have our own half yearly exams (which are not prescribed by the University) we arrange for these exams so that the students could know their progress in the middle of session and get a chance to improve himself/herself.
❖	Research and Development Teachers are being encouraged for doing research. Some of the teachers are very actively engaged in it. Two teachers have been awarded this year from two different sources for their contribution in their fields.
❖	Library, ICT and Physical Infrastructure / Instrumentation ICT facilities are provided and teachers are encouraged to take e-lectures. Students are also encouraged to give presentations through power point presentations and in some departments the students submit their assignments through e-mails. Well stacked library with reading room is available in the college. Steps are taken to make it more user friendly. Library period is included in the time table for each class, so that every student gets opportunity to develop a habit of sitting in and consulting the Library.
❖	Human Resource Management In some departments where there is shortage of staff, guest faculties are involved. Extra care is taken to finish the syllabus in stipulated time.
❖	Industry Interaction / Collaboration Students are taken on study tour to various industries where they learn different techniques & managements. This year also our students were taken to Parag Dairy & IFFCO Phulpur and Baidhynath.
❖	Admission of Students Whole process is made simple & quite transparent. Admission notice is being given in the newspapers, candidates buy the admission forms either online or off line. After last date the forms are scrutinized and admit cards are given to eligible candidates for those courses where entrance exam is to be conducted. For other courses, merit list is prepared. After entrance exam result, all admissions are taken on the basis of merit list.
6.2.2 : Implementation of e-governance in areas of operations:	
❖	Planning and Development Keeping in view the further expansion of the college, planning for development is done and all the records are kept in digital format.

<div>❖ Administration</div> <div>GPF passbooks of the staff are maintained in the office computer. Service books are scanned & stored in the office computer. Cash transaction is not done. Leave records of the staff is maintained in computers.</div>					
<div>❖ Finance and Accounts</div> <div>Office is made fully computerized. Its account section is also computerized. All the purchases records are being maintained in the computer. All the grants-salaries, development, research work are being monitored. GPF ledgers are also maintained in the computer. Similarly loan taken by the staff and its repayment is also being computerized.</div>					
<div>❖ Student Admission and Support</div> <div>Admission forms are available online as well as offline. After admission, challan is generated through which the fees is being deposited in the bank. Students are given assignments and in some of the departments they submit them through e-mails.</div>					
<div>❖ Examination</div> <div>Examination forms of the candidates for annual & semester exams are uploaded at University website. All the informations regarding the examination from the University to the college, is being given through the college e-mail. The soft copy of admit cards are also sent by the University, the college downloads them and distributes to the candidates.</div>					
6.3 Faculty Empowerment Strategies					
6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year					
Ye ar	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support	
	Nil	Nil	Nil	Nil	
6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year					
Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
Nil		Nil	Nil	Nil	Nil
6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year					
Title of the professional development programme		Number of teachers who attended		Date and Duration (from – to)	
Nil		04		Nol	

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):				
Teaching		Non-teaching		
Permanent	Fulltime	Permanent	Fulltime/temporary	
6.3.5 Welfare schemes for				
Teaching		GLIC		
Non teaching		GLIC		
Students		NIL		
6.4 Financial Management and Resource Mobilization				
6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each) Financial Audits are conducted regularly in the institution internally as well as by external agencies.				
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)				
Name of the non government funding agencies/ individuals		Funds/ Grants received in Rs.		Purpose
-		-		-
6.4.2 Total corpus fund generated : Nil				
6.5 Internal Quality Assurance System				
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?				
Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NAAC	Yes	College
Administrative	Yes	NAAC	Yes	College
6.5.2 Activities and support from the Parent – Teacher Association (at least three)				
Meetings are held in which discussions are held. The outcomes are being implemented for better teaching & learning.				
6.5.3 Development programmes for support staff (at least three)				
1- Encouraging them to equip themselves for computer awareness. 2- Providing sports facilities.				
6.5.4 Post Accreditation initiative(s) (mention at least three)				
1- Permanent affiliation of B.Sc. (Biotech & BBA) 2- Opening of BCA & B.Com. under self finance scheme. 3- Getting status of CPE.				
6.5.5				
a. Submission of Data for AISHE portal : (Yes /No) Yes				
b. Participation in NIRF : (Yes /No) No				
c. ISO Certification : (Yes /No) No				
d. NBA or any other quality audit : (Yes /No) No				

6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to-----)	Number of participants
2018-19	कौशल विकास नवाचार नेत्रत्व एवं जीवन के बिन्दुओं को जोड़ने पर संवाद	25/08/2018	One Day	250

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
		Female	Male
Essay writing	05/12/2018	34	65
Debate	06/12/2018	12	13

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the College met by the renewable energy sources

Massive tree plantation drive was carried out in the college by the staff & students with the support of Horticulture department and U.P. Government. Special care was taken so that the plants do not die. Proper tree gaurds were erected and group of students were given responsibility of a particular plant to look after and water them.

Sensing the scarcity of water in the world rain water harvesting is also operational in the college.

Solar light is also in use.

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	Yes	Data Not Available
Provision for lift	No	Data Not Available
Ramp/ Rails	Yes	Data Not Available
Braille Software/facilities	No	Data Not Available
Rest Rooms	Yes	Data Not Available
Scribes for examination	Yes	Data Not Available
Special skill development for differently abled students	No	Data Not Available
Any other similar facility	-	-

7.1.4 Inclusion and Situatedness						
Enlist most important initiatives taken to address locational advantages and disadvantages during the year						
Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
7.1.5 Human Values and Professional Ethics						
Code of conduct (handbooks) for various stakeholders						
Title		Date of Publication		Follow up (maximum 100 words each)		
Nil		Nil		Nil		
7.1.6 Activities conducted for promotion of universal Values and Ethics						
Activity		Duration (from-----to-----)			Number of participants	
कौशल विकास नवाचार नेत्रत्व एवं जीवन के बिन्दुओं को जोड़ने पर संवाद		25/08/2018			250	
7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)						
1- Compost Pit 2- Plastic Free Zone 3- Garbage segregation 4- Plantation 5- Rain water harvesting						
7.2 Best Practices						
Describe at least two institutional best practices						
Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link						
1- Fully digitalized office, No cash is collected in office, For all types of fees challan is generated and through which fees is deposited in bank.						
2- ICT based teaching learning						
3- Automated office						
4- Automated admission process.						

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust

Provide the weblink of the institution in not more than 500 words

The vision of this institution is to achieve excellence in education and to use education as a tool for social change for the betterment of society and efforts are being made to achieve this goal. The mission of our institution is to widely spread agro scientific knowledge and technology to rural and urban masses using existing resources and for this purpose contact programs are conducted from time to time in different villages and at different urban places to make people aware and at the same time to empower them.

8. Future Plans of action for next academic year (500 words)

- **Opening of M.Sc. Classes in Science Subjects.**
- **Prescribing uniform for the students.**
- **Expansion of Proctorial Board to further improve the discipline**

Name :Dr. Archana Sinha

Name : Dr. Ashok Kumar



Signature of the Coordinator, IQAC



Signature of the Chairperson, IQAC
